

# PRIVACY POLICY

This privacy policy will explain how our organisation uses the personal data we collect from you when you use our website. GRAVITAS AIR BROKERAGE and their employees control the ways your personal data are collected and the purposes for which your personal data are used and are therefore the "data protection officer" for the purposes of the GDPR 2018, UK Data Protection Act 1998 and any other applicable European data protection legislation.

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What data do we collect?

GRAVITAS AIR BROKERAGE collects the following data:

Personal identification information (Name, email address, phone number, date of birth, demographic information, etc.)

Your bookings

Your communication exchange with GRAVITAS AIR BROKERAGE (emails, calls, etc)

Your social media/digital platform posts and messages involving GRAVITAS AIR BROKERAGE

How do we collect your data?

You directly provide GRAVITAS AIR BROKERAGE with most of the data we collect. We collect data and process data when you:

Register online or place an order for any of our products or services.

Voluntarily complete a customer survey or provide feedback on any of our message boards or via email.

Use or view our website via your browser's cookies.

GRAVITAS AIR BROKERAGE may also receive your data indirectly from the following sources:

Social media / digital platforms

Third party / booking websites

How will we use your data?

GRAVITAS AIR BROKERAGE collects your data so that we can:

Process your order and manage your booking.

For communication and managing our relationship with you

For administrative, customer service or operational reasons

To gather your feedback after order and/or service has taken place  
To inform about news, send notifications and reminders  
For business purposes (accounting, billing, payment processing etc.)  
Email you with special offers on other products and services we think you might like.

We will not share your personal information to any other third parties than stated in this policy unless we have your permission or are required by law to do so.

What are your data protection rights?

GRAVITAS AIR BROKERAGE would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request GRAVITAS AIR BROKERAGE for copies of your personal data. We may charge you a small fee for this service.

The right to rectification – You have the right to request that GRAVITAS AIR BROKERAGE correct any information you believe is inaccurate. You also have the right to request GRAVITAS AIR BROKERAGE to complete the information you believe is incomplete.

The right to erasure – You have the right to request that GRAVITAS AIR BROKERAGE erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request that GRAVITAS AIR BROKERAGE restrict the processing of your personal data, under certain conditions.

The right to object to processing – You have the right to object to GRAVITAS AIR BROKERAGE processing of your personal data, under certain conditions.

The right to data portability – You have the right to request that GRAVITAS AIR BROKERAGE transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: [fly@gravitasair.com](mailto:fly@gravitasair.com)

## Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our websites, we may collect information from you automatically through cookies or similar technology

For further information, visit [allaboutcookies.org](http://allaboutcookies.org).

## How do we use cookies?

GRAVITAS AIR BROKERAGE uses cookies when you visit our website. By using our site, you agree to us placing these sort of cookies on your device and accessing them when you visit the site in the future. If you do not agree to our use of cookies in this way, you should set your browser settings accordingly or not use GRAVITAS AIR BROKERAGE website.

## How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function

as a result.

#### Privacy policies of other websites

GRAVITAS AIR BROKERAGE website may contain links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

#### Changes to our privacy policy

GRAVITAS AIR BROKERAGE keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 20 May 2024.

#### How to contact us

If you have any questions about GRAVITAS AIR BROKERAGE privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: [fly@gravitasair.com](mailto:fly@gravitasair.com)

Call us: +34662445346

#### Data protection officer and owner:

GRAVITAS AIR BROKERAGE

KAJSA C. LINDSTROEM

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